

Free Tutoring Online Tutor Agreement

Being part of a Free Tutoring Online is something that must be taken seriously and requires commitment. A tutor signing up must agree to the following:

- ❖ Attend the meetings set up by the club leader(s)
 - Participants must inform the leader(s) if they will miss a meeting

- ❖ Create a Zoom account (free)

- ❖ Tutor should email his/her student 24 hours prior to any meeting to confirm meeting time
 - Introducing Zoom
 - Introducing themselves

- ❖ Tutor should set up a lesson plan before lessons

- ❖ Tutors should learn how to properly teach students
 - Helping without doing work
 - Encouraging
 - Taking into account different backgrounds

- ❖ Tutors should report any incidents or problems to the club leader(s)

- ❖ Tutors should respond emails from students within a reasonable time period

- ❖ Tutors agree to follow any guidelines set by their club chapter or by the school with which their chapter is working

Date _____

Tutor's Signature _____