

## Free Tutoring Online Club Agreement

Creating a club is an activity that must be taken seriously and requires commitment. As a Free Tutoring Online Club, the group must agree to do the following:

- ❖ In order to have the greatest amount of participants, the club should have an accessible sign up sheet.
- ❖ The club should have at least monthly meetings
  - These meetings must be scheduled at least a week in advance
  - Each participant should turn in an hours log (or complete a shared log online)
- ❖ A club must have an email list where the leader(s) can send out regular emails about club meetings or other important updates
- ❖ Be transparent with all members of the club
- ❖ Encourage a collaborative work environment
- ❖ The leader(s) of the club should be expected to answer promptly and write to corresponding schools who reach out for assistance

Date \_\_\_\_\_

Founder's Signature \_\_\_\_\_